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| Job Title: | IN-DNR Senior Business Analyst | **Region :** | State of Indiana |
| Position Type: | Contract | Job Code/ Req#: | 754795 |
| Location: | Hybrid**Worksite Address:**402 W Washington (W280), Indianapolis IN | **Agency Interview** **Type:** | Webcam only |
| **Req. Status:** | Open | **Start Date:**  | 01/21/2025 |
| **Expenses Allowed** | No | **End Date:**  | 03/04/2025 |
| **No.of Openings**  | 1 | **No New Submittals After :** | 01/08/2025 |
| **Max.Submmitals by Vendor Opening :** | 2 | **Send Resumes to :** | resumes@taurusbiz.com |
| **Level/Salary Range :** | $24.87-$43.20/hr on C2C depends on experience |  |  |
| **Requisition Description**  |
| **Short Description:** Reviews, analyzes, and evaluates business systems and user needs.**Complete Description:**  BA are responsible for creating new models that support business decisions by working closely with finance and IT teams to establish initiatives and strategies aimed at improving revenue and/or optimizing costs. Business analysts need a “strong understanding of regulatory and reporting requirements as well as plenty of experience in forecasting, budgeting, and financial analysis combined with understanding of key performance indicators. **Responsibiliti es inlcude:** Creating a detailed business analysis in an effort to outline problems, opportunities, and solutions for a business Reporting to stakeholders and Project Management Team. Defining business requirements and reporting them back to stakeholders Business analysts are tasked with prioritizing technical and functional requirements, identifying what clients want, and determining what is feasible to deliver. It requires a deep understanding of systems, how they function, who will need to be involved, and the necessary steps to get everyone on board. The role of a business analyst is constantly evolving and changing — especially as companies rely more on data to advise business operations. Every company has different issues that a business analyst can address, whether it’s dealing with outdated legacy systems, changing technologies, broken processes, poor client or customer satisfaction, or siloed large organizations. **Business analyst skills** The business analyst position requires both hard skills and soft skills. Business analysts need to know how to pull, analyze and report data trends, share that information with others, and apply it to business goals and needs. Not all business analysts need a background in IT if they have a general understanding of how systems, products, and tools work. Alternatively, some business analysts have a strong IT background and less experience in business but are interested in shifting away from IT into this hybrid role. The role oft en acts as a communicator between the business and IT sides of the organization, so having extensive experience in either area can be beneficial for business analysts. **Required skills:** Oral and written communication skills Interpersonal and consultative skills Facilitation skills Analytical thinking and problem solving Being detail-oriented and capable of delivering a high level of accuracy Organizational skills Knowledge of business structure Stakeholder analysis Requirements engineering Cost-benefit analysis Processes modeling Understanding of networks, databases, and other technology**Required/Desired Skills**

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| **Skill**  | **Required /Desired** | **Amount**  | **of Experience**  |
| Experience working as a Business Analyst | Required | 4 | Years |
| Experience soliciting and documenting requirements | Required | 4 | Years |
| Experience working with stakeholders in achieving their goals | Required | 4 | Years |
| Strong experience facilitating/ leading requirement gathering sessions | Required | 4 | Years |
| Experience creating user stories and technical requirements | Required | 4 | Years |
| Understanding with all phases of the software development life cycle (SDLC) | Required | 4 | Years |
| Strong organizational, multitasking and time management skills required | Required |  |  |
| Strong verbal, written and interpersonal skills across all levels of the organization required | Required |  |  |
| Advanced troubleshooting, critical thinking, analytical problem-solving, writing, and communication skills | Required |  |  |
| High degree of independence, intuition, and initiative, ability to handle multiple tasks beyond the routine | Required |  |  |
| Experience with writing test scripts, performing, and supporting user acceptance testing | Required |  |  |

**Questions:**

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|  |  **Description** |
| **Question 1** | Absences greater than two weeks MUST be approved by CAI management in advance, and contact information must be provided to CAI so that the resource can be reached during his or her absence. The Client has the right to dismiss the resource if he or she does not return to work by the agreed upon date. Do you agree to this requirement? |
| **Question 2** | Please provide candidate’s email address. |
| **Question 3** | Candidate must currently be located in Indiana. Please provide the current home address. |
| **Question 4** | Candidate will be required to work onsite 2-3 days per week. Please confirm the candidates understands this requirement. |
| **Question 5** | Duration is expected to be 4-6 weeks; however, there is a possibility the position will extend past that date. Please confirm the resource understands the initial duration of the position with the possibility of extension. |

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| Reviewed By: | Swathi G | Date: | 01/02/2025 |
| Approved By: | Ram S | Date: | 01/02/2025 |
| Last Updated By: | Swathi G | Date/Time: | 01/02/2025 |