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| Job Title: | IN-IDOH-Data Analyst | **Region :** | State of Indiana |
| Position Type: | Contract | Job Code/ Req#: | 755276 |
| Location: | Hybrid  **Worksite Address:**  Hybrid, required onsite at least 1 day a week.  Work location: 2 N. Meridian St. Indianapolis IN 46204 | **Agency Interview**  **Type:** | Webcam only |
| **Req. Status:** | Open | **Start Date:** | 02/03/2025 |
| **Expenses Allowed** | No | **End Date:** | 09/28/2025 |
| **No.of Openings** | 1 | **No New Submittals After :** | 01/14/2025 |
| **Max.Submmitals by Vendor Opening :** | 1 |  |  |
| **Level/Salary Range :** | $40.75/hr on C2C | **Send Resumes to :** | resumes@taurusbiz.com |
| **Requisition Description** | | | |
| **Short Description:** Data Analyst role within the Office of Data and Analytic (ODA) Data Visualization & Data Science teams will support the management, analysis, interpretation, and reporting of data for public health insight.  **Complete Description:**  The Data Analyst will conduct general data analysis, contribute to complex data analysis, complete data quality checks, build visualization and reports, present key findings, and support the work of the Tobacco Prevention and Cessation program (TPC) as well as the Healthcare Associated Infection-Antimicrobial Resistance (HAIAR) program in partnership with ODA.  **Essential Duties/Responsibilities:**  • Using epidemiology strategies, interpret and analyze data using statistical techniques and aid in providing ongoing oral and written reports to guide in decisionmaking.  • Perform analyses with survey data via SAS, including the Behavioral Risk Factor Surveillance System (BRFSS) and Youth Tobacco Survey data  • Perform analyses with large healthcare datasets, including hospital discharge and long-term care facility data  • Possess knowledge of survey data and statistical regression analyses  • Ability to perform statistical calculations on datasets, including age-adjusted rates  • Ability to create data visualizations in Tableau, including knowledge of basic data preparation, cleaning, merging, and relationship joins  • Ability to design research questions related to testing the effectiveness of public health programs or interventions  • Ability to create data reports, especially with Infection Control Assessment and Response (ICAR) data, antimicrobial stewardship data, and National Healthcare Safety Network (NHSN) data  • Ability to use Microsoft Excel and SAS to support the creation of data reports and  visualizations  **Required/Desired Skills**   |  |  |  |  | | --- | --- | --- | --- | | **Skill** | **Required /Desired** | **Amount** | **of Experience** | | Experience analyzing data and reporting relevant results in a professional non-academic setting. | Required | 1 | Years | | Experience using Tableau for data  visualization | Required | 1 | Years | | Experience using SAS for data analysis and reporting | Required | 1 | Years | | Ability to use Microsoft Office Suite (Word, PowerPoint, Excel) independently in a professional setting | Required | 2 | Years | | Experience using R or Python for data analysis and reporting | Highly desired |  |  | | Experience using SQL to query a relational database | Highly desired |  |  | | Exceptional communication skills, both oral and written | Required |  |  | | Ability to work in a team environment with multiple and fluid demands | Required |  |  | | Exceptional analytical, conceptual, and problem-solving abilities | Required |  |  |   **Questions:**   |  |  | | --- | --- | |  | **Description** | | **Question 1** | Absences greater than two weeks MUST be approved by CAI management in advance, and contact information must be provided to CAI so that the resource can be reached during his or her absence. The Client has the right to dismiss the resource if he or she does not return to work by the agreed upon date. Do you accept this requirement? | | **Question 2** | Please list candidate's email address. | | **Question 3** | Candidate must currently be local to Indianapolis. Please provide the address the candidate resides. | | **Question 4** | Resource must be available for a webcam interview. Please confirm the resource understands this requirement. | | **Question 5** | Resource will be required to work a hybrid schedule with the ability to work in the office at least one day a week. Please confirm the resource understands this requirement. | | | | |
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| **Reviewed By:** | Swathi G | **Date:** | 01/08/2025 |
| **Approved By:** | Ram S | **Date:** | 01/08/2025 |
| **Last Updated By:** | Swathi G | **Date/Time:** | 01/08/2025 |