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| Job Title: | IN-FSSA-Richmond Hospital: Barber/Beautician | **Region :** | State of Indiana |
| Position Type: | Contract | Job Code/ Req#: | 758055 |
| Location: | Onsite**Worksite Address:**Richmond State Hospital 498 NW 18th St, Richmond, IN 47374 | **Agency Interview** **Type:** | In person only |
| **Req. Status:** | Open | **Start Date:**  | 03/10/2025 |
| **Expenses Allowed** | No | **End Date:**  | 12/31/2025 |
| **No.of Openings**  | 1 | **No New Submittals After :** | 02/28/2025 |
| **Level/Salary Range :** | Shampoo,hair cut & style : $20/hr on C2CBeard Trim : $10/hr on C2CCombo : $30/hr on C2CPer hour of trg : $15/hr on C2C | **Send Resumes to :** | resumes@taurusbiz.com |
| **Requisition Description**  |
| **Short Description:** Beautician needed for grooming services.**Complete Description:**  **The essential functions of this role are as follows:** Perform all phases of grooming services such as shampoos, sets, haircuts and styling, shaves, facial hair removal, permanents, hair coloring, and scalp treatments according to physicians’ orders and mix a variety of hair treatment solutions. Ensure barber/beauty shop and equipment meet all applicable health, sanitation and safety regulations and standards by maintaining orderliness and cleanliness, laundering towels and sterilizing combs, brushes, and tools. Estimate and order new and replacement equipment and supplies. Maintain a variety of simple records such as appointment books, work reports, and inventory records. Provide grooming services to immobile patients. Escort patients to and from wards and restrooms. The job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time with or without notice. **You must meet the following requirement to be considered for employment:** Must be a licensed beauty operator in the State of Indiana or have an Indiana State License for barbers. Knowledge of the rules and regulations of sanitary health laws and cosmetology. Knowledge of the operation and maintenance of beauty/barber shop equipment. Knowledge of, and skill in, the modern methods of hair, facial, scalp care and barbering practices. Ability to work tactfully with, and control patients with a variety of mental, physical and emotional problems. As a Beautician, you will stand for long periods of time requiring frequent bending, lifting, reaching and arm strain in the performance of duties and the positioning and restraint of clients. You must possess manual dexterity sufficient to groom and style hair. Your work is usually performed in a clean, well-lit beauty shop or hospital room where substandard lighting ventilation and cooling are sometimes present. You are occasionally exposed to hair sprays, fumes from permanents, peroxide and dye solutions. Minor hazards are present during use of cutting tools near sometimes unpredictable mental patients or inmates. The Beautician provides a wide variety of services in the overall grooming care of individual patients. This position works independently following general instructions and standard procedures of profession and is the final authority on the quality of grooming services. You will also notify doctors or nurses when scalp irritations occur. Care must be exercised when providing services due to the unpre patient or inmate behavior. **Personal Work Relationships:** This individual will be expected to partner with agency personnel and related stakeholders working towards completion of assigned functions. Exceptional customer service is provided to agency partners and/or the general public. A high level of judgement and effective communication is required during times of contact with residents or incarcerated individuals. **Physical Effort:** Depending on the duties performed or environment setting, frequent walking, standing, climbing stairs or ladders bending stooping pushing pulling and/or similar movements may beinvolved. This role may experience long periods of repetitive movements requiring stamina.**Required/Desired Skills**

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| **Skill**  | **Required /Desired** | **Amount**  | **of Experience**  |
| Must be a licensed beauty operator in the State of Indiana or have an Indiana State License for Barbers | Required |  |  |
| CPR Certification. | Highly desired |  |  |
| Prior experience working in a LTC or residential facility. | Highly desired |  |  |

**Questions:**

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|  |  **Description** |
| **Question 1** | Absences greater than two weeks MUST be approved by CAI management in advance, and contact information must be provided to CAI so that the resource can be reached during his or her absence. The Client has the right to dismiss the resource if he or she does not return to work by the agreed upon date. Do you accept this requirement? |
| **Question 2** | Please list candidate's email address. |
| **Question 3** | Please list the city and state where candidate currently resides. |
| **Question 4** | Supplier must be able to support the multi-rate model for this position. Is your payroll team able to process multi-rate payroll? |
| **Question 5** | Candidate will be required to pass a drug screen and fingerprinting. Do you accept this requirement? |
| **Question 6** | Barber/beautician typically works 1-2 days/week; what weekday schedule would candidate be available to work? |

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| **Reviewed By:** | Swathi G | **Date:** | 02/19/2025 |
| **Approved By:** | Ram S | **Date:** | 02/19/2025 |
| **Last Updated By:** | Swathi G | **Date/Time:** | 02/19/2025 |