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| Job Title: | Business Subject Matter Expert | Job Code/ Req#: | 8867481 |
| Department/Group: | CO OIT | Position Type: | Contract |
| Duration : | 01/20/2025 - 06/30/2025 | Date Posted: | 01/08/2025 |
| Expenses Allowed | No | Posting Expires: | 01/16/2025 |
| **Location :** | Remote**Address** 601 East 18th Avenue Suite 250 Denver, Colorado 80203-0000 | **Quantity Requested :** | 1 |
| **Level/Salary Range :** | Max$130/hr on C2C depends on experience | Send Resumes to : | resumes@taurusbiz.com |
| **Schedule:** |
| **Days**Monday Yes Tuesday Yes Wednesday Yes Thursday Yes Friday Yes Saturday No Sunday No**Hours/Day**8**Time Zone**MST**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Shifts Start Time End Time Description Active**Shift 1 8:00AM 5:00PM Yes **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Description****Scope of Work** The Strategic Planner will be responsible for the following: **Strategic Planning and Scaling:** Develop and execute a comprehensive strategic plan to scale the OIT Experiment, aligning with organizational goals and objectives. Identify opportunities for growth and expansion, and develop strategies to capitalize on these opportunities. Collaborate with cross-functional teams to ensure seamless integration and adoption of the experimental process **Roadshow Support:** * Develop compelling presentations and materials to effectively communicate the vision and benefits of the OIT Experiment to diverse audiences.
* Deliver engaging presentations during roadshows, tailoring the message to different stakeholders, including technical and non-technical audiences.
* Address questions and concerns raised during roadshows, providing clear and concise explanations.
* Facilitate discussions and gather feedback to inform future improvements.

**Process Improvement:*** Identify, analyze and solve issues or challenges arising during the roll out process and beyond Propose and implement process improvements to streamline operations and enhance efficiency.
* Develop and maintain clear and concise documentation for processes and procedures.
* Collaborate with relevant teams to ensure smooth implementation of process changes.

**3. Timeline** * The Strategic Planner will be engaged on an hourly basis to complete tasks as assigned by the engagement manager.

**4. Responsibilities** * The Strategic Planner will be responsible for:
* Adhering to project timelines and deadlines
* Communicating effectively with stakeholders
* Maintaining confidentiality of sensitive information
* Collaborating with cross-functional teams
* Proactively identifying and resolving issues

**Qualifications**

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| **Type** | **Category** | **Qualification** | **Description** | **Competency** | **Required** |
| Skills | Others | Communication skills both verbal and written |  | Proficient (4-6 Years) | No |
| Skills | Others | Consolidation planning and management |  | Proficient (4-6 Years) | No |
| Skills | Others | Integration planning and strategy |  | Proficient (4-6 Years) | No |
| Skills | Others | Presentation skills |  | Proficient (4-6 Years) | No |
| Skills | Others | Process Flow Analysis |  | Proficient (4-6 Years) | No |
| Skills | Others | Project management |  | Proficient (4-6 Years) | No |
| Skills | Others | Team work |  | Proficient (4-6 Years) | No |

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| **Reviewed By:** | Swathi G | **Date:** | 01/08/2025 |
| **Approved By:** | Ram S | **Date:** | 01/08/2025 |
| **Last Updated By:** | Swathi G | **Date/Time:** | 01/08/2025 |